



**CABELL COUNTY
SCHOOLS**

P.O. Box 446 • Huntington, WV 25709
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304-528-5000 • Fax 304-528-5080

December 21, 2022

Dear Employee:

This letter is being disseminated to Cabell County School employees with the purpose of providing important information concerning retirement from the school system at the end of the 2022 – 2023 school year.

As you are aware, each year student population fluctuates, which in turn requires a reduction-in-force and/or adjustments affecting staff. As a way to help minimize the number of reductions/adjustments and the stress they cause, the legislature, by WVC §18A-2-2(g), offers \$500.00 to classroom teachers who notify the personnel office in writing on or before **March 1, 2023**, on the proper documentation of their intention to retire at *the conclusion of the school year/contract year*.

By authority given to county boards in WVC §18A-2-5a, the Cabell County Board of Education has approved the \$500.00 incentive to professional personnel other than classroom teachers or service personnel who provide written notice of their intent to retire at the end of their contract term for the 2022 – 2023 school year on or before March 1, 2023. The Cabell County Board of Education would then act on the retirement. **No person will be offered this option after the March 1 deadline.** The amount of your retirement is calculated from the last day you work, not on the date the Board acts on your decision to retire. This retirement incentive shall be effective for the 2022 - 2023 school year and shall be subject to annual review by the Board of Education for effectiveness and availability of resources. The \$500.00 bonus will be included with your May 15, 2023 paycheck.

If you are interested, please contact the professional or ~~service personnel office immediately~~ and they will assist you with the process. Knowing the anxiety that receiving a reduction-in-force or transfer letter can cause, your early notification could help alleviate the stress for many during the upcoming personnel season.

Sincerely,

Ryan S. Saxe, Ed. D.
Superintendent of Cabell County Schools

SUPERINTENDENT OF SCHOOLS: Ryan S. Saxe, Ed.D.

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Timothy Hardesty, District Operations and Support Division • Kelly Watts, Instruction and Leadership Division

ASSISTANT SUPERINTENDENT: Kim A. Cooper

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